

**ARIZONA STATE BOARD OF DISPENSING OPTICIANS
REGULAR BOARD MEETING MINUTES**

January 8, 2020

The Arizona State Board of Dispensing Opticians and held a regular meeting at 1740 W. Adams Suite 3001, Phoenix, Arizona 85007. The Board meeting commenced at 10:30 am.

BOARD MEMBERS PRESENT: D. Nyblade, Chairman, Licensed Optician
 S. Coleman, Vice-Chairman, Licensed Optician (Appeared Telephonically)
 S. Mayes, Secretary, Licensed Optician
 E. Pettit, Licensed Optician
 T. Brown, Licensed Optician (Appeared Telephonically)
 M. Searle, Public Member

BOARD MEMBERS ABSENT: D. Bright, Public Member

OTHERS PRESENT: Megan Darian, Executive Director
 Scott Donald, Assistant Attorney General

1. Call to Order and Roll Call

Chairman Nyblade called the meeting to order at 10:30 a.m. In addition, a roll call was taken. Board members present at this time were, Chairman Nyblade, Vice-Chairman Coleman, Secretary Mayes, Board member Pettit, and Board member Searle. Board member Brown joined the meeting at 10:34.

2. Conflicts of Interest

None.

3. Review, Discussion and Approval of Minutes

Secretary Mayes moved to approve the minutes of December 4, 2019, regular board meeting. Board member Pettit seconded the motion and it carried.

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4. Agency Operations

- A. Executive Director Megan Darian reported on the 2019 license Dispensing Opticians renewals have been almost over with more than 94% completion as of today. The late renewal period started Jan1 and will end on Jan 31. The notice was sent to the licensees, who have not renewed on Jan 2, 2020.

5. Possible Violations

- A. Barnet Dulaney Perkins - Show Low East – No Establishment License
Secretary Mayes made a motion to authorize the Executive Director Megan Darian and Assistant Attorney General Scott Donald to prepare a Consent Agreement for \$1000 civil penalty as it was their fourth occurrence. Board member Searle seconded it and it carried.

General Discussion

Rule changes overview, including R4-20-120 – Continuing Education; Hours Required; Reporting:

AZ Board of Dispensing Opticians rulemaking was heard on the January 7, 2020 Study Session, without further question.

The Governor's Regulatory Review Council (GRRC) meeting will be on January 14, 2020.

Contact lens selling overview: keeping due diligence

6. Applications for Licensure

Secretary Mayes made a motion for the Board to go to an Executive Session for legal advice regarding Renewal. Board member Searle seconded the motion and it carried.

The Board went to Executive Session at 10:36.

The Board returned from Executive Session at 10:47.

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- A. Board member Searle made a motion to deny the renewal application for Julie Jensen, since the licensee did not make the requirement renewals related to CECs. Vice-Chairman Coleman seconded the motion and it carried.

Secretary Mayes made a motion for The Board to go to an Executive Session for legal advice regarding Renewal. Vice-Chairman Coleman seconded the motion and it carried.

The Board went to Executive Session at 11:01.
The Board returned from Executive Session at 11:15.

Chairman Nyblade restated the motion already on the table to deny the application of Julie Jensen, due to the fact that the renewal application was not completed at the time it was submitted and did not have all the proper documentation. All in favor with no opposed.

The Board entered into discussions specifying:

The Board is reiterating its interpretation stated February 6 2019, that the hard date for completion of CECs is December 31, per the Board's interpretation of Statutes.

December 31 is a certain deadline for the three-year period of continue education completion.

- B. Secretary Mayes made a motion to accept the plications for following License Opticians:

Application for License Optician:
Alicia Fikes
Christopher Ryan Harris-Coons
Catherine Diane Castro
Courtney Paige McHenry
Kathleen Mary Grehlinger
Kristy Scalf
Sabina Karsnov

Vice-Chairman Coleman seconded the motion and it carried.

- C. Secretary Mayes made a motion to approve the application for Comity for Neil Kenneth Sherwood. Board Member Pettit seconded the motion and it carried.

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D. Application for Establishment License for Barnet Dulaney Perkins – Show Low East. Tabled until February 2020 meeting.

7. Future Agenda Items

Barnet Dulaney Perkins – Show Low East

8. Call to the Public

9. Meeting Adjourned

With no further business, the meeting adjourned 11:42 a.m.

Submitted by:

Megan Darian
Executive Director

Approved:

M. Darian

Date:

2/5/2020